

St. Luke's C.E. Primary School

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Job Description Class teacher

Responsible to: Executive Headteacher & Head of School

To carry out duties as described in the current Teachers' Pay and Conditions document.

Professional duties

- Using school agreed formats, plan and deliver well differentiated lessons to meet the needs of all children within the class.
- Mark and assess children's work and use this to devise further plans to ensure that all children make progress.
- Record and report on the development, progress and attainment of pupils in line with the school's reporting cycle.
- Work with the Inclusion Leaders to ensure that pupils with SEN and EAL receive appropriate support and interventions to ensure that they make good progress.
- Consistently implement the school's Behaviour Policy to actively promote positive behaviour at all times in the school day.
- Work closely with support staff and other teachers as part of the whole school team.
- Develop good working relationships with parents to report on children's progress and support them to be involved in their child's learning.
- Participate in whole school INSET, including weekly staff meetings.
- Undertake CPD opportunities as identified by SIP priorities or individual need.
- Participate in the school's cycle of performance management.
- Communicate with external agencies as appropriate verbally and in writing.

