



Holiday Childcare Scheme

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St Matthias School, Bacon Street, London, E2 6DR.
 October Holiday Scheme 2019 Application Form Children aged 3-13 years.

Parent/Carer information (Click on the box/boxes that are appropriate)
 Are you Working In receipt of Working Tax Credit/Universal Credit? Non-working Non LBTH resident
 Short breaks Referral Please note for short breaks and referrals additional paperwork must be completed before a booking will be confirmed

Mr Mrs Ms Surname
 First name ID number (office use)
 Address
 Postcode Email
 Your contact number Your 2nd contact number
 How did you hear about the scheme? Website School Social Care Friends/Family Returning parent Other

Childs information

First name	Surname	Date of Birth	Male/ Female	School attending	Current school year	ID number (office use)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Ethnic Group Monitoring information - please tick

Asian <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Pakistani <input type="checkbox"/> Indian <input type="checkbox"/> Chinese <input type="checkbox"/> Vietnamese <input type="checkbox"/> Other Asian background	Black <input type="checkbox"/> Caribbean <input type="checkbox"/> African <input type="checkbox"/> Somali <input type="checkbox"/> Other African <input type="checkbox"/> Other Black background	White <input type="checkbox"/> Eastern European <input type="checkbox"/> White British <input type="checkbox"/> White Irish <input type="checkbox"/> Other White background <i>please state below</i> <input type="text"/>	Mixed/Dual Heritage <input type="checkbox"/> White & Black Caribbean <input type="checkbox"/> White & Black African <input type="checkbox"/> White & Asian <input type="checkbox"/> Prefer not to say <input type="checkbox"/> Other - please state below <input type="text"/>
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Doctors name Telephone
 Practice address

Does your child need any medication administered? YES NO N/A
 If yes, please provide us with brief details including the child's name if more than one child is listed above:

! Please ensure all medication is brought and collected to and from the scheme daily, and handed to a member of the management team.

Does your child have any allergies, including plasters? YES NO
 If yes, please provide us with brief details including the child's name if more than one child is listed above:

Does your child have any special educational needs? YES NO
If yes, do you consent for us to obtain a copy of your child's statement/EHCP? YES NO N/A
 If yes, please provide us with brief details including the child's name if more than one child is listed above:

Please authorise up to 3 other adults/family members who can be contacted in case of an emergency and/or allowing them to collect/take your child from/to the Tower Hamlets Holiday Scheme

Full name	Relationship to child	Address	Contact number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

PLEASE NOTE an increase in fees, calculate your cost based on the new fees. Refer to the website for more information

Dates for October Holiday Scheme 2019 Monday 21-Friday 25 October (5 days)
St Matthias School, Bacon Street, London, E2 6DR.

TIMES COST PER CHILD PER DAY

Working parents resident in Tower Hamlets in receipt of Working Tax Benefits

(Proof must be shown when booking to be eligible)

9am-5pm £13.00
 8am-6pm £17.50

Working parents resident in Tower Hamlets

9am-5pm £15.00
 8am-6pm £19.00

Non-working parents in receipt of benefits (Proof must be shown when booking)

9am-5pm £6.25

Non-residents of Tower Hamlets

8am-6pm £45.00

Tick if you require

	9am-5pm	8am-6pm	Breakfast 8-8.45am
Monday 21 Oct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday 22 Oct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday 23 Oct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday 24 Oct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday 25 Oct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please select days and times you would like to book (click on the box to select)

How do you wish to pay? AIMS/Credit/Debit Card Cash

Please enter the total amount to pay: please do not post cash

Additional notes: you must enclose proof of benefit if applicable.

Childcare Vouchers

Please state the company you are registered with

Please do not process childcare vouchers payment until you have called the office to check availability.

If completing an application as part of a referral, please ensure you complete a referral form.

Consent The Holiday Childcare Scheme has a duty of care to safeguard all attending. During your child/children's time at the Holiday Childcare Scheme, they will take part in lots of fun and adventurous activities. Risks in play activities are an important part of growth and development. I consent to any emergency medical treatment that may be necessary while my child is in the care of the Tower Hamlets Holiday Childcare Scheme YES NO

Photographs and publicity I give permission for my child/children to have their photograph taken YES NO
 We may use these images in printed publications that we produce, as well as other Tower Hamlets publicity purposes.

Local trips and outings I consent to my child/children attending local trips/outings from the scheme YES NO

Sun cream I consent to staff applying sun cream to my child/children YES NO

Changing and toileting If children wet or soil themselves at the Holiday Childcare Scheme they will be supported sensitively by a member of staff. Please provide spare clothes for your child.

Observations At times staff will record observations of your child and these may be shared to support safeguarding them and or their development.

Our privacy statement and a range of policies and procedures are in place to ensure the safety and wellbeing of anyone at the scheme, these can be found on www.towerhamlets.gov.uk/hcs

Please complete your name and relationship to the child, and tick the 'Yes agree' box to declare that:

- All information given on this form is correct at the time of completion. 'I understand that it is my responsibility to inform the Holiday Childcare

Scheme of any changes to the details on this form.'

- I am aware of the Holiday Childcare Scheme policies and procedures and agree to abide by them.
- I also declare that I have read and agree to all the statements contained within this form unless clearly ticking the 'No' box for anything I do not consent to. 'I or the person taking my child/children to their first day will sign on the register to confirm your agreement to above'.

Yes I agree Full name Relationship to child