



## **THE SPACE - SAFEGUARDING POLICY**

The Space has a duty of care to safeguard all vulnerable groups (children and vulnerable adults) using its facilities and services. We will ensure the safety and protection of vulnerable groups under our care through the implementation of our Safeguarding Procedures.

All those working with vulnerable groups at the Space have a responsibility for ensuring that this policy is implemented and will receive appropriate training in ways to recognise, understand and deal with various forms of abuse and neglect.

All those who have responsibility for or contact with vulnerable groups will be subject to appropriate checks and references before being assigned duties involving children and vulnerable adults. All tutors will hold an up to date DBS certificate which will be reviewed every three years.

The Space will ensure that appropriate safeguarding training has been completed by any person who has responsibility for or contact with vulnerable groups. It is the responsibility of the Safeguarding Officer to ensure this training is completed. Training will be reviewed every three years.

We recognise the needs of disabled and other groups of children or adults who may be particularly vulnerable to harm and abuse.

The Space will ensure that a safe environment is provided including checking all equipment, play areas, transport arrangements and vehicles in accordance with health and safety best practice.

Appropriate insurance will be in place for all activities run by the Space.

### **If there is cause for concern**

If it is considered that a child or vulnerable adult is at risk, our set procedures will be followed and, where appropriate, the Advice and Assessment Child Protection Team within the Children's Social Care Division will be consulted. Staff members will also be familiar with our Safeguarding procedures prior to any event in which a child or vulnerable adult is involved.

If a child or vulnerable adult arrives at the Space with a serious injury staff should ensure immediate medical attention where necessary.

Action may be taken to protect a child without the knowledge of or permission from parents or carers. Notice of such action will be reported to parents as soon as is reasonably possible.

All information received and actions taken under this policy will be confidential.

This policy applies to all young people under the age of 18 and all vulnerable adults (as defined by the Safeguarding Vulnerable Groups Act 2006) using our facilities or services. It will be reviewed at annual intervals.